

NOMINATION FOR APPOINTMENT AS TEACHER

THE FORM MUST BE COMPLETED BY THE GOVERNING STRUCTURE AND STAPLED TO THE APPLICATION FORM OF THE NOMINEE

INSTRUCTIONS

* SURNAME AND INITIALS OF NOMINEE DATE OF BIRTH

PERSAL-/ DEPARTMENTAL REFERENCE NO. NAME OF SCHOOL/COLLEGE

Post (e.g. Teacher, secondary, Head of Department, primary) Grading of school

SURNAME AND INITIALS OF PRESENT INCUMBENT IN POST

PERSAL-/DEPARTMENTAL REFERENCE NO.

Date on which post was vacated Date of commencement of appointment

If temporary appointment, state

Termination date Full time YES/NO

If part time, state number of hours per week

Standards to be taught Subjects to be taught in secondary post

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Cause of vacancy (indicate with X in relevant block)

Additional post (reference number) dated

Resignation

Leave (state type and period)

Termination of temporary appointment

Death

If resignation, indicate reason in relevant block

Accepted post elsewhere (name of school and province)

Leaving teaching

Discharge/transfer (No teacher may be discharged or transferred without prior permission of the Head of Education).

The Principal supports the nomination/does not support the nomination for the following reasons:

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***IF THE NOMINEE HAS NOT PREVIOUSLY BEEN EMPLOYED BY THIS DEPARTMENT, THE NOMINATION MUST BE ACCOMPANIED BY THE FOLLOWING DOCUMENTATION:**

- CERTIFIED COPIES OF QUALIFICATIONS; IDENTITY DOCUMENT; IRP2

IF APPLICABLE, THE FOLLOWING DOCUMENTATION MUST ALSO BE INCLUDED:

- COMPLETED HEALTH QUESTIONNAIRE (IF PERMANENT); CERTIFICATES OF SERVICE (IF AVAILABLE); APPLICATION FOR MEMBERSHIP TO MEDICAL AID

